



A chapter of **The Arc**
New York

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www.AlleganyArc.org

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- JOB POSTING -

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HEAD MECHANIC

Allegany Arc's Transportation Department has an immediate opening for a Head Mechanic.

HOURS: Full-time – 40 hours
(hours will be discussed during interview)

RESPONSIBILITIES: Repair and service on Allegany Arc vehicles. Communicate major repairs with management team. Maintain and operate department's equipment requesting professional care when necessary. Assist drivers and supervisor with identifying and resolving problems. Prepare in-house DOT inspections when necessary. Ensure a clean and organized environment, accountability of department supplies, tools, and equipment. Drive an Agency bus on a route, if needed.

QUALIFICATIONS: High school diploma or equivalent required. Must have a CDL license and own tools. Up-to-date knowledge of diesel engines and good working knowledge of gas engines, ability to diagnose all kinds of vehicle problems to include drivability and electrical. Must be proficient in tire maintenance, brakes and suspension systems. DOT certification and Passenger Endorsement a plus.

LETTER OF INTEREST TO: Heather Pease
Allegany Arc
50 Farnum Street
Wellsville, NY 14895
*(*please include phone number and best time to call)*

DEADLINE: Accepting applications until position is filled.

Allegany Arc is dedicated to providing the highest quality opportunities for people with special needs and their families.

Allegany Arc is an equal opportunity provider and employer.