



Friends Foundation Funding Request

The Friends Foundation is a 501(c)(3) non-profit established in 1995 to ensure appropriate financial resources exist to protect and expand the opportunities available to individuals served by Allegany Arc. The Foundation raises and awards funds to individuals who have special needs in the areas of education, recreation, community inclusion and self-support.

Please complete the following questions and return the completed form with supporting documentation (i.e. price quotes, receipts, denials from Medicaid/Medicare, etc.) to the Development Department (50 Farnum Street, Wellsville, NY 14895 or email carrie.redman@alleganyarc.org). The Friends Foundation Board of Directors meets quarterly. You will be notified of your application receipt and the date on which the foundation will be voting.

1. **Summary:** One-line summary of the item/service to be purchased:

2. **Who will it benefit:** Please list specific consumer/group name(s):

3. **Deadline** (optional): Day Month Year. This may not be applicable in all cases.

4. **Priority:** Urgent, High, Medium or Low (select one)

5. **Amount requested:** This must be in U.S. dollars.

6. **Problem:** Describe the problem this funding would solve.

7. **Solution:** Describe the solution for the problem. Also justify why this solution is the best solution and which alternative solutions have been considered.

8. **Justification:** Provide any available information to show that your requested funding will be sufficient for your problem.

9. **Itemized expense list:**

	Money	Item

1.	_____	_____
2.	_____	_____
3.	_____	_____

10. **Supporting information:** Put any additional relevant things here. If this is an online purchase, put the URL of the product.

11. **Funding:** Please list other funding sources contacted (if any):

Contact Person: _____

Phone: _____

Address: _____

Email: _____

Date: _____



Do not write below this line. Friends' Foundation use only.

Date received in Development Department: _____ Initial: _____

Date of next Friends Board Meeting: _____

Was the request approved or denied? _____