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- JOB POSTING -

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COMMUNITY HABILITATION IRA FACILITATOR

Allegany Arc’s Residential Division has an immediate opening for a Community Habilitation IRA Facilitator.

HOURS: Full Time – 36 Hours
 (hours will be discussed during interview)

RESPONSIBILITIES: The Community Habilitation IRA Facilitator is responsible for providing oversight of the Community Habilitation IRA program which includes support to staff, monitoring of schedules, satisfaction of participants and adherence to Medicaid regulations to ensure the program is meeting billing standards, growth and self-sustainment. Will work in collaboration with other departments to ensure person-center planning.

QUALIFICATIONS: Associates Degree and two years of relevant experience or High School Diploma with four years of relevant experience. The person in this position must exhibit conscientiousness, dedication, self-discipline and a sense of responsibility and must function successfully with general supervision. Must have excellent written and verbal communication skills. Must have a valid driver’s license. Use of personal vehicle may be necessary.

LETTER OF INTEREST TO: Heather Pease
 Allegany Arc
 50 Farnum Street
 Wellsville, NY 14895
 (*please include phone number and best time to call)

DEADLINE: Accepting applications until position is filled.

Allegany Arc is dedicated to providing the highest quality opportunities for people with special needs and their families.

Allegany Arc is an equal opportunity provider and employer.