



50 Farnum Street | Wellsville, NY 14895  
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**Michael Damiano**  
Chief Executive Officer

**- JOB POSTING -**

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**Associate Executive Director of Nursing and Clinical Services**

**HOURS:** Full Time  
(This position will require travel through Allegany and Steuben counties as needed.)

The Associate Executive Director for Nursing and Clinical Services assumes operational and functional responsibility for a group of nursing care areas and/or special projects or initiatives. The Associate Executive Director for Nursing and Clinical Services provides administrative and strategic leadership for performance management, assists the Executive Director and/or the Associate Executive Directors for Program Services in executive-level management of resources and strategic planning to ensure operations are consistent with the mission and philosophy of the organization, and identifies, advocates for, and builds capacity to utilize tools and methodologies required for quality improvement in a clinical setting. Will also lead and execute process improvement initiatives to achieve operational efficiencies. Will work with a team of Registered Nurses, Licensed Practical Nurses, and Health Care Associates.

Applicants must have at least a Nursing Degree and at least 5 years' experience as a registered nurse with progressive responsibility. A minimum of two years' experience serving a special needs population is required. The preferred candidate will demonstrate strategic thinking, will have experience managing performance, such as taking responsibility for one's own or one's employees' performance by setting clear goals and expectations, tracking progress against the goals, ensuring feedback, and addressing performance problems and issues promptly, and will foster teamwork by having the ability and desire to work cooperatively with others on a team. Must have a valid driver's license.

**LETTER OF INTEREST TO:** Heather Pease  
Allegany Arc  
50 Farnum Street  
Wellsville, NY 14895  
*(\*please include phone number and best time to call)*

**DEADLINE:** Accepting applications until position is filled.

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Allegany Arc is dedicated to providing the highest quality opportunities for people with special needs and their families.

*Allegany Arc is an equal opportunity provider and employer.*