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- JOB POSTING -

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RESIDENTIAL ASSISTANT MANAGER

Allegany Arc's Residential Division has an immediate opening for an Assistant Manager at its Ashraf Residence.

HOURS: Full Time – 36 Hours
(hours will be discussed during interview)

RESPONSIBILITIES: Residential Assistant Manager for Ashraf is responsible for providing direct supervision to staff, individuals, volunteers, etc., during assigned shift. They are responsible for providing direct care including health, safety and general welfare of consumers.

QUALIFICATIONS: Associates Degree with three years' experience with the DD population or High School Diploma with three years' experience working with the DD population. Supervisory experience is required. Must have excellent documentation skills and a Valid Driver's license is required. Will also be required to be OPWDD Med Certified. Occasional use of personal vehicle may be required.

LETTER OF INTEREST TO: Heather Pease
Allegany Arc
50 Farnum Street
Wellsville, NY 14895
*(*please include phone number and best time to call)*

DEADLINE: Accepting applications until position is filled.

Allegany Arc is dedicated to providing the highest quality opportunities for people with special needs and their families.

Allegany Arc is an equal opportunity provider and employer.