

Allegany Arc

Memorandum

To: All Staff
From: Diana Gowdy
Date: December 3, 2018
Re: **2019 Holidays**

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|-----------|-------------|------------------|
| Tuesday | January 1 | New Year's Day |
| Monday | May 27 | Memorial Day |
| Thursday | July 4 | Independence Day |
| Monday | September 2 | Labor Day |
| Thursday | November 28 | Thanksgiving |
| Wednesday | December 25 | Christmas |

Sunday **April 21** **Easter**** **Residential**

**** Non-exempt employees will be paid one and one-half times their straight time rate (time and one-half) for all hours, physically worked, on April 21 , Easter Sunday. (Ex. if you work 8 hours you will receive an additional 4 hours = total 12 hours for the day). Hours worked on Sunday April 21st, cannot be added in when calculating overtime.****